

# **BOND CLEANING CHECKLIST**

Kitchen	Laundry (if applicable)
<ul> <li>□ Dust cornices and remove cobwebs</li> <li>□ Dust accessible lighting, switches and fixtures</li> <li>□ Clean oven inside and outside (including trays)</li> <li>□ Clean cook top/stove, grill, range hood (including rangehood filter), &amp; microwave</li> <li>□ Clean windows (internal), sills and tracks</li> <li>□ Damp wipe cabinets, cupboards, drawers and doors inside and out</li> <li>□ Damp wipe all kitchen bench tops &amp; splashback</li> <li>□ Clean and shine sink and taps</li> <li>□ Wipe down skirting boards</li> <li>□ Vacuum and mop floor</li> </ul>	<ul> <li>□ Clean exhaust fan</li> <li>□ Dust cornices and remove cobwebs</li> <li>□ Dust accessible lighting, switches and fixtures</li> <li>□ Clean windows (internal), sills and tracks</li> <li>□ Clean cabinets, cupboards, drawers and doors inside and out</li> <li>□ Damp wipe all bench top &amp; splashback</li> <li>□ Clean and shine sink and taps</li> <li>□ Wipe down inside and outside of doors &amp; door frames</li> <li>□ Wipe down skirting boards</li> <li>□ Vacuum and mop floor</li> </ul>
Bedrooms	Bathrooms / Toilets
<ul> <li>□ Dust cornices and remove cobwebs</li> <li>□ Dust accessible lighting, switches &amp; fixtures</li> <li>□ Clean windows (internal), sills and tracks</li> <li>□ Damp wipe insides of cupboards and built-in wardrobes</li> <li>□ Wipe down inside and outside of internal doors &amp; door frames, including handles</li> <li>□ Wipe down skirting boards</li> <li>□ Vacuum and mop floors</li> </ul>	☐ Clean exhaust fans ☐ Clean and dust lighting, switches and fixtures ☐ Clean the toilet inside and outside ☐ Scrub mineral deposits & mould ☐ Squeegee and mop shower screen and tiles ☐ Clean windows (internal), sills and tracks ☐ Clean bathroom sinks, bathtub, & taps ☐ Clean mirrors, cupboards, drawers, & counters ☐ Wipe down skirting boards ☐ Vacuum and mop floors
ALL AREAS	Living Areas (e.g. lounge/dining room)
<ul> <li>□ Dust cornices and remove cobwebs</li> <li>□ Dust accessible lighting, switches and fixtures</li> <li>□ Clean inside &amp; outside of 1 set of glass doors (including tracks)</li> <li>□ Wipe down inside and outside of interior doors &amp; door frames, including handles</li> <li>□ Wipe down skirting boards</li> <li>□ Vacuum, sweep, and mop all floors</li> </ul>	<ul> <li>□ Dust cornices and remove cobwebs</li> <li>□ Dust accessible lighting, switches and fixtures</li> <li>□ Clean windows (internal), sills and tracks</li> <li>□ Wipe down skirting boards</li> <li>□ Vacuum and mop floor</li> </ul>
OPTIONAL EXTRAS	
<ul> <li>□ Deep Cleaning (extra time for properties that need more attention)</li> <li>□ Blinds (dust and wet wipe all blinds and shutters; priced per piece/fixture)</li> <li>□ Sliding glass doors (for properties with more than 1 set of glass doors)</li> <li>□ Inside Dishwasher (Clean inside of dishwasher)</li> <li>□ Inside the Fridge (Clean inside of fridge – must be empty)</li> <li>□ Wall Washing (extensive cleaning of walls; priced per hour)</li> <li>□ Balcony / Deck / Patio (dust, remove cobwebs, wipe down surfaces, sweep &amp; mop floors)</li> <li>□ Garage Sweep &amp; Tidy (dust, remove cobwebs, clean windows, &amp; sweep floors)</li> <li>□ Carpet Steam Cleaning (priced per area, e.g. rooms, ballways, staircases, landing, etc.)</li> </ul>	

## **Important Notes Regarding Our Bond Cleans**

## **Review your Lease Agreement**

Each Real Estate Agency and Property Manager may have different requirements of their tenants. We encourage you to check your lease agreement for any special requirements and advise us as soon as possible so that we can include these with your service. If we are not aware of these prior to the service they are not covered in our guarantee.

## What is Excluded from Our Bond Cleaning Service?

The following services are excluded from our bond cleaning service. If the item can be added by request this is noted:

#### What's Not Included

- Blind Cleaning (can be added)
- Dishwasher Cleaning (can be added)
- Fridge Cleaning (can be added)
- Tumble dryer (can be added)
- Wall washing (can be added if needed at our standard rate of \$69/hr including GST)
- External cleaning (e.g. balcony, deck, or patio – can be added)
- Garage Sweep and Tidy (can be added)
- Garage wall cleaning or oil stain removal
- Carpet steam cleaning (can be added)
- Cleaning ceilings or tops of cupboards
- Rubbish bin cleaning/rubbish removal
- Fly screens

- External glass cleaning (one sliding door exterior is included – more can be added)
- External window cleaning (can be added at special request but only for ground floors)
- Tumble dryer or washing machine cleaning
- Grout or silicon remediation
- Removal or shifting of furniture
- Removal of stickers, Blu Tak, wax, hooks etc.
- Ceiling Fans & AC units/filters/vents
- High pressure cleaning
- Removal of odours in property or pet hair embedded in carpet fibres
- Any cleaning that would result in damage

#### **Grout & Silicon Cleaning**

Although our cleaners will manually scrub tiled areas as part of a bond clean, we do not specialise in grout and silicon remediation. For discolouration of grout or silicon, a professional grouting or waterproofing specialist may need to be consulted.

#### **Our Bond Clean Guarantee Details**

We guarantee our service by correcting any issues identified by your real estate agent regarding our internal bond clean, free of charge. Issues must be advised to us within three days (72 hours) of the completion of your service. Our guarantee covers those items cleaned as part of your service. Where issues identified are related to matters that did not form part of the original service, we are happy to return to your property to provide additional support at our usual hourly rates.

#### **Initial Inspection Upon Arrival**

Quotations are estimates only. When our cleaners first arrive at your property, they will perform a walk around (with you if you're present) in order to review the service against the quote provided. Should any changes be required (e.g. additional time is required due to property condition or relative size, or optional extras have been omitted), then they will contact you immediately for approval and before any extra work is performed. Additional payments will be processed on the card you provided – do not pay our cleaners in cash; doing so will void any guarantee on additional work performed.